

EARLY ENDEMIC PHASE GUIDELINES FOR GOVERNMENT PREMISES AND COUNTER SERVICES

This document provides the measures under which government premises and counter services are permitted to carry out activities/services during Brunei's early endemic phase within the National COVID-19 Recovery Framework.

COVID-19 Control Measures in Endemic Phase

- **Use of the Bruhealth App:**
 - a. All premises must register for a Bruhealth QR code.
 - b. The owner of premises is to ensure all individuals entering the premises scan their Bruhealth app once entering (this includes all employees/staff/volunteers).
 - c. The owner of premises to ensure only individuals with green and yellow Bruhealth codes are allowed to enter.
- **Complete Vaccination:**
 - a. The owner of premises is to ensure all employees/staff/volunteers eligible to be vaccinated(no medical contraindications) are fully vaccinated.
- **Mask wearing:**
 - a. All individuals aged 2 or older, should wear a mask over their nose and mouth in indoor public places, on public transport, in crowded outdoor settings, and for activities with close contact with others who are not fully vaccinated.
 - b. Mask can be taken off when:
 - i. In hotel rooms or accommodation with members of the household.
 - ii. In an enclosed individual workspace.
 - iii. During strenuous activity during Sports and recreational activities.
 - iv. Own vehicle and involve household members.
 - v. Indoor or outdoor public areas and places without any other individuals.
 - vi. When eating and drinking in a public place without any other individual (other than in a restaurant or food premises).
- **Hand hygiene and cough and sneezing etiquette:**
 - a. If individuals have been in a public place, or after blowing their nose, coughing, or sneezing, they are advised to wash their hands frequently with soap and water, but if not readily available, use a hand sanitiser that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- **Physical distancing measures are in place:**
 - a. at least 1.5m apart between individuals when possible.
- **Ventilation of premises:**
 - a. The owner of indoor premises to ensure premises have adequate ventilation.
- **Self Health monitoring and ART testing:**
 - a. Individuals are advised to monitor health daily for symptoms.
 - b. It is recommended that vaccinated people do an ART as a matter of routine once every 2 weeks. And test before attending gatherings or visiting others in their home.

Fully vaccinated Individuals

An individual is considered to be fully vaccinated if he/ she has received the appropriate regimen of WHO Emergency Use Listing (WHO EUL) vaccines or BDMCA-approved vaccines. Vaccination status in an individual's BruHealth, International Certificate of Vaccination or Prophylaxis book (Yellow Book), or other acceptable vaccination records may be shown to the management of a premise or organiser of the event as proof of vaccination.

Proof of negative ART

This will be required for individuals who are unvaccinated or partially vaccinated to ENTER PUBLIC PREMISES. Proof must be in the form of an ART conducted under observation by the relevant authority or store owner or can be in the form of a certificate issued by an ART certification centre that is registered with the Ministry of Health. These certificates will be issued with a validity period that expires in 2 (two) days. Children under the age of 12, when together with a party of fully vaccinated adults will be granted the same exemptions that apply to fully vaccinated individuals during the endemic phase only

Measures for the opening of Government Premises and Counter Services

Capacity Measures

- Government premises and government public services counters are allowed to operate at 75% capacity of workplaces. The business continuation plan (BCP) of each office/ministry may still need to apply. Capacity must comply with COVID19 control measures.

Activity and Services Protocols

- Service counters in Ministries and Departments, especially services involving the public are required to operate safely in accordance with COVID-19 control measures. For counter services, ministries and departments are encouraged to optimise the use of "blended" services where both online and in-person services are maintained during this endemic phase.
- To return to operate at office and normal operational hours.
- Government offices:
 - Fully vaccinated and unvaccinated government staff (both 1 dose or totally unvaccinated) are allowed to return to the office.

- Government employees who are not fully vaccinated are allowed to return to work in their respective offices provided they work in a space/area that is not exposed to the public, and they are required to undergo ART testing once every 2 days:
 - Staff who are vaccinated with 1 dose or cannot be vaccinated for medical reasons, cost of ART testing is borne by the government
 - For staff who are completely unvaccinated, ART is borne at the staff's own expense.
- For government premises where public counters operate:
 - Public:
 - All individuals are allowed to attend. However, Individuals who are not fully vaccinated must have Proof of negative ART.
 - Staff/Employees at public counters:
 - Only fully vaccinated individuals are allowed to work at public counters.
- Use of the Bruhealth app is mandatory.
- Individuals with symptoms are not allowed to attend and enter the office/counter.
- COVID19 Control Measures are carried out for Offices and counters.
- Wearing of face mask is compulsory.
- All staff are required to undergo Antigen Rapid Test (ART) to be done once every two weeks.

Sanitation and Hygiene

- Offices and counters must appoint staff to carry out enhanced cleaning and housekeeping both daily and regularly. Disinfect with disinfectant regularly, frequently touched areas such as handrails, lift surfaces and buttons, doorknobs/handles, letterboxes, notice boards, digital displays, touch screen panels, and tables and chairs in the common areas.
- Provide hand sanitisers at high human traffic points.
- Ensure refuse bins are covered at all times and cleared daily. Tie refuse contained in plastic bags properly before disposal at the bin centre.
- Clean up immediately any refuse spillage.
- Wash and disinfect all refuse bins, bin chambers, and bin centres where necessary.
- Engage licensed waste contractors to remove refuse daily.
- Cleaning staff are expected to:
 - Soak cleaning cloths in household bleach at the proper concentration according to manufacturer's instructions and wash the cloth after use or before reuse.
 - Clean and disinfect all cleaning equipment immediately after use.